

# Kendriya Vidyalaya NHPC Loktak, Manipur

## Committees 2018-19

The following committees have been formed for the year 2018-19 for smooth functioning of the Vidyalaya. Every Committee in-charges are responsible for preparation of annual/ year planner of the activities of his/her department and submit the same to Principal .

| Sl. No | Name of the Committee  | Name of the I/C & members   |
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| 1      | Flag Hosting and Retreating Ceremony<br>A. Secondary<br><br>B. Primary | Mrs. Y. Subadani, TGT (PH & E)<br>Mr. Sadashiva, PGT (Hindi)<br>Mrs. Sangmuanching, Counsellor<br><br>Mr. AD Sharma, PRT<br>Mr. Satyaditya, PRT Music<br>Ms. Ranjana Prasad, PRT            |
| 2      | Academics  | Mr. H. Jogen Singh, PGT (Phy)<br>Mr. Sonu Kumar, PGT (Bio)<br>Mr. Sandeep, PRT  |
| 3      | KV Shala Darpan & UBI Fee Collection, Kaizalla app.                    | Ms. RK Bijeta Devi, Comp. Inst<br>Mr. Nanaobi Singh , PGT (Computer Science)  |
| 4      | Admission Committee  | Mr. Sonu Kumar, PGT (Bio)<br>Ms. Ranjana Prasad, PRT<br>Ms. R.K. Bijeta Devi, Comp. Inst  |
| 5      | Purchase Committee   | Mr. H. Jogen Singh, PGT (Phy)<br>Mrs. Y. Subadani, TGT (PH & E)<br>Ms. Ranjana Prasad, PRT  |
| 6      | Discipline Committee<br>A. Secondary Section<br><br>B. Primary Section | Mrs. Y Subadani, TGT (PH & E)<br>Mr. K. Manikanta Singh, PGT (Maths)<br>Mr. H. Jogen Singh, PGT (Phys)<br>Mrs. Sangmuanching, Counsellor<br>Ms. Ranjana Prasad, PRT<br>Mr. A.D. Sharma, PRT |
| 7      | Standard Operating Procedure (SOP)                                     | Mr. H. Jogen Singh, PGT (Phy)<br>Mrs. Y. Subadani, TGT (PH & E)   |

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|    |   | Mr. Dharmendra Singh, PGT (History)<br>Mrs. Sochum Nuru, Staff Nurse<br>Mr. AD Sharma, PRT<br>Ms. Ranjana Prasad, PRT                |
| 8  | Furniture   | Mr. H. Jogen Singh, PGT (Phy)<br>Mr. AD Sharma, PRT<br>Mr. Gokul Meena, PRT  |
| 9  | School Building Civil & Electrical Maintenance Committee  | Mr. Dharmendra Singh , PGT (History)<br>Mr. Rajesh , TGT (Skt)<br>Mr. Ishant Kumar, PRT  |
| 10 | Examination Department (Home Exam & CBSE)<br>A. Secondary Section<br><br>B. Primary Section   | Mr. Manikanta Singh, PGT (Maths)<br>Mr. Bijoy Singh , PGT (Chem)<br><br>Mr. Sandeep , PRT<br>Mr. Shiv Pratap, PRT                    |
| 11 | Medical Room and First Health Check up<br>A. Secondary Section<br><br>B. Primary Section  | Mrs. Sochum, Staff Nurse<br>Ms. Kim Ruth, PGT (Eng)<br><br>Mrs. Ruth Kom, Staff Nurse<br>Mr. Ishant Kumar, PRT                       |
| 12 | Time Table<br>A. Secondary Section<br><br>B. Primary  | Mrs. Sarda Laishram, TGT (English)<br>Mr. Bijoy Singh , PGT (Chemistry)<br><br>Mr. Sandeep , PRT<br>Mr. Ishant Kumar, PRT            |
| 13 | CCA Coordinator and CCA Material Purchase and important day celebration committee<br>A. Secondary Section<br><br>B. Primary Section | Mr. Sadashiva Singh, PGT (Hindi)<br>Mrs. Sangmuanching, Counsellor<br><br>Mr. Satyaditya Singh, PRT Music<br>Ms. Ranjana Prasad, PRT |

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| 14 | CS- 54 And CS-11 (Fee Record)<br>Salary Verification   | Mr. Jogen Singh, PGT (Physics)<br>Mr. Nanaobi Singh, PGT (Computer Science)  |
| 15 | Teaching AIDS & A.V. AIDS<br><br>A. Secondary<br><br>B. Primary  | Mr. O. Dhenu Singh, PGT (Pol Sc)<br><br>Mr. A.D. Sharma, PRT   |
| 16 | Educational Excursion (Planning Year<br>calendar & Plan of action)<br><br>A. Secondary<br><br>B. Primary | Mr. H. Jogen Singh, PGT (Phy)<br>Mr. K. Manikanta Singh, PGT (Maths)<br><br>Mr. A.D. Sharma, PRT<br>Mr. Sandeep , PRT  |
| 17 | Photography, Press & Bouquet Presentation  | Mr. Nanaobi Singh, PGT(Computer Science)<br>Mr. Ishant Kumar , PRT<br>Mrs. Nirmala , TGT (Lib)                         |
| 18 | Career Guidance Counseling<br>(to plan and fix dates)<br><br>A. Secondary<br><br>B. Primary              | Mrs. Sangmuanching, Counsellor<br><br>Ms. Ranjana Prasad   |
| 19 | Primary Eductaion-<br>(Core Committee)   | Mr. AD Sharma, PRT<br>Mr. Sandeep, PRT<br>Ms. Ranjana Prasad, PRT  |
| 20 | Sports Committee<br><br>A. Secondary<br><br>B. Primary   | Mrs. Y. Subadani, TGT (PH & E)<br>Mr. Sunindro Singh, PGT (Geo)<br>Mr. Shiv Pratab Singh, PRT<br>Mr. Gokul Prasad, PRT |
| 21 | Scout and Guide<br>Cubs and Bulbul   | Mr. Sandeep, PRT<br>Mr. AD Sharma, PRT<br>Mrs. H. Nirmala, TGT (Lib)<br>Ms. Ranjana Prasad, PRT                        |
| 22 | Subject Committee<br><br>a. Science<br>b. Maths<br>c. Social Science                                     | a. Mr. H. Jogen Singh, PGT (Phy)<br>b. Mr. K. Manikanta Singh, PGT (Maths)<br>c. Mr. O. Dhenu Singh, PGT (Pol Sc)      |

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|    | <p>d. Computer<br/>e. Hindi<br/>f. English</p>  | <p>d. Mr. Nanaobi Singh, PGT (CS)<br/>e. Mr. Sadashiva Singh , PGT (Hindi)<br/>f. Ms. Kim Ruth, PGT English</p>   |
| 23 | <p>Computer Lab Committee<br/>Monthly report &amp; Website updating</p> <p>A. Secondary</p> <p>B. Primary</p> | <p>Mr. Nanaobi Singh, PGT (CS)<br/>Ms. R.K. Bijeta Devi, Comp. Inst<br/>Ms. Ranjana , PRT</p>   |
| 24 | <p>Value Education &amp; Integrity Club</p> <p>A. Secondary</p> <p>B. Primary</p>                             | <p>Mr. Sonu Kumar Singh, PGT (Bio)<br/>Mr. Sadashiva Singh, PGT (Hindi)<br/>Mrs. Sangmuanching, Counsellor<br/>Mrs. Sarda Laishram, TGT (English)<br/>Mr. A.D. Sharma<br/>Ms. Ranjana Prasad, PRT</p> |
| 25 | <p>Eco Club</p> <p>A. Secondary</p> <p>B. Primary</p>   | <p>Mr. Sonu Kumar, PGT (Bio)<br/>Mr. A. Bijoy Singh, PGT (Chem)<br/>Ms. Ranjana Prasad, PRT</p>   |
| 26 | <p>Literary Club</p> <p>A. Secondary</p> <p>B. Primary</p>  | <p>Mrs. Sarda Laishram, TGT (English)<br/>Ms. Kim Ruth, PGT (Eng)<br/>Mr. Sadashiva, PGT (Hindi)<br/>Mr. A.D. Sharma, PRT<br/>Mr. Gokul Meena, PRT</p>  |
| 27 | <p>Science Club</p>   | <p>Mr. H. Jogen Singh, PGT (Phy)<br/>Mr. A. Bijoy Singh, PGT (Chemistry)<br/>Mr. Shiv Pratab, PRT</p>   |
| 28 | <p>Maths Club</p>   | <p>Mr. K. Manikanta, PGT (Maths)<br/>Ms. Nirmada, TGT (Maths)</p>   |
| 29 | <p>Students' Council</p>  | <p>Mr. O. Dhenu Singh, PGT (Pol Sc)<br/>Mr. Sunindro Singh, PGT (Eco)</p>   |
| 30 | <p>Exhibition Committee- Social Science</p>   | <p>Mr. Dharmendra Singh, PGT (History)<br/>Mr. O. Dhenu Singh, PGT (Pol Sc)<br/>Mr. Sunindro Singh, PGT (Eco)<br/>Mr. Yogendra Singh, PGT (Geo)</p>   |

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| 31 | Exhibition Committee- Science   | Mr. H. Jogen Singh, PGT (Phy)<br>Mr. Manikanta Singh , PGT (Maths)<br>Mr. Sonu Kumar, PGT (Bio)<br>Mr. Bijoy Singh, PGT (Chem)<br>Mr. Ishant Kumar, PRT               |
| 32 | Reception & Refreshment Committee for all the occasions                                   | Mr. K. Manikanta Singh, PGT (Maths)<br>Mr. Sandeep, PRT<br>Mrs. Memtonbi, Yoga  |
| 33 | Vidyalaya Magazine and Quarterly News Letter for Primary Committee                        | Ms. Kim Ruth, PGT (Eng)<br>Mrs. Sarda Laishram, TGT (Eng)<br>Mr. Sadashiva, TGT (Hindi)<br>Mr. Rajesh Kumar, TGT (SKT)<br>Mr. Gokul Prasad, PRT<br>Mr. AD Sharma, PRT |
| 34 | Primary Resource Room and Computer Lab  | Mr. Shiv Pratab, PRT<br>Ms. Ranjana Prasad, PRT   |
| 35 | Library Advisory Council  | Mrs. Nirmala, Lib<br>Mrs. Sarda Laishram, TGT (English)<br>Mr. Ishant Kumar, PRT<br>Mr. Gokul Prasad, PRT   |
| 36 | AEP- Conducting a minimum of 6 sessions in each term.                                     | Mr. Sonu Kumar, PGT (Bio)<br>Mrs. Sarda Laishram<br>Mrs. Nirmala Devi, Lib  |
| 37 | Swatchh Bharat (Cleanliness, Beautification ,Hygiene and the Sanitation of the Vidyalaya) | Mrs. Subadani Devi, TGT (PH & E)<br>Mr. Yogendra Singh, PGT (Geo)<br>Ms. RK Bijeta Devi, Comp Inst<br>Mr. Shiv Pratab, PRT<br>Mr. Satyaditya, PRT Music               |
| 38 | TC Preparation committee  | Mrs. Sangmuanching, Counsellor<br>Ms. RK. Bijeta Devi, Comp Inst  |
| 39 | PTM(Parent Teacher Meeting)   | All Class Teachers  |
| 40 | Grievance Committee   | Mr. Jogen Singh, PGT (Phy)<br>Mrs. Sarda Laishram, TGT (English)<br>Ms. Ranjana Prasad, PRT   |
| 41 | Sexual Harassment and Gender sensitization committee                                      | Mrs. Subadani, TGT (PH & E)<br>Mr. Manikanta Singh, PGT (Maths)   |

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|    |  | Mrs. Sangmuanching, Counsellor<br>Ms. Ranjana Prasad, PRT<br>Mr. Ishant Kumar, PRT   |
| 42 | Staff Room maintenance                                       | Mr. Yogendra Singh, PGT (Geo)<br>Mrs. Bijetasana, TGT (Hindi)<br>Mrs. Memtonbi, Yoga<br>Mr. AD Sharma, PRT<br>Mr. Sandeep, PRT                               |
| 43 | Alumni Association   | Mr. Bijoy Singh, PGT (Chemistry)<br>Ms. R.K. Bijeta Devi, Comp Inst  |
| 44 | Olympiad( Science/ Maths/<br>VVM/NCSC/IAPT)                  | Mr. Jogen Singh, PGT (Physics)<br>Mr. Manikanta Singh, PGT (Maths)<br>Mr. Sonu Kumar, PGT (Bio)<br>Mr. Bijoy Singh, PGT (Chemistry)<br>Mr. Ishant Kumar, PRT |
| 45 | Disaster Management & School Safety                          | Mr. Jogen Singh, PGT (Phy)<br>Mrs. Subadani Devi, TGT (PH & E)<br>Mr. Gokul Prasad, PRT  |
| 46 | Achievement register maintenance &<br>updating               | Mr. Sadashiv, PGT (Hindi)<br>Mr. Nanaobi Singh, PGT (CS)<br>Ms. RK Bijeta Devi, Comp Inst<br>Mr. Satyaditya, PRT Music                                       |
| 47 | Morning Assembly   | Mr. Dharmendra Singh, PGT (History)<br>Mr. Satyaditya Singh, PRT Music   |
| 48 | PTA meeting<br><br>Staff Meeting & recording of the minutes. | Mr. Jogen Singh, PGT (Phy)<br>Ms. Ranjana Prasad, PRT<br>Ms. Kim Ruth, PGT (English)<br>Ms. Bijetasana, TGT (Hindi)  |